

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Leon Holmes Sr and Gene Cordes; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. Selectman Hunter arrived at 6:45 pm.

II. ANNOUNCEMENTS

1. This is a work session of the Board.
2. The Memorial Day Parade and Ceremony will be held beginning at 9:00 am on Sunday May 25, 2014.

III. LIAISON REPORTS

There was a brief discussion of the Planning Board meeting of 21 May 2014 after Hunter arrived.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 15 May 2014. Cordes moved to approve the minutes as amended. Hunter seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:30 pm Michael Cappiello and Allison Picone came in to meet the Board. Carlson explained that Cappiello is the Parks & Recreation Commission's candidate for the Director and Picone for Assistant Director for the 2014 Camp Fremont Summer Program. Commission members were unable to be here this evening, so Carlson presented some of the background on the advertising and candidate selection process. Cappiello is a recent Plymouth State graduate living in Fremont. Picone has been with Fremont's camp program for four years as a counselor.

The Board explained that criminal background checks are necessary for both candidates and that the Board cannot finalize their decision until that comes back. Cappiello said he just completed one for the Fremont School District and authorized permission for them to release it to the Town. Selectmen approved up to \$50 for these two background checks. If Cappiello's can be obtained from the School, only a new one will be needed for Picone.

There was discussion about the wages for the program, which includes an hourly rate for the Assistant Director position, budgeted at \$2,300 for the summer; and \$5,000 salaried (exempt) for the Director position. Selectmen highlighted the safety of the program and the Fremont children who attend.

Hunter arrived at the meeting at 6:45 pm.

The scope of the program was described, as well as the work that needed to be done beginning immediately to plan the curriculum and hire the balance of the counselor and CIT staff. Motion was made by Cordes appoint Mike Cappiello as the Director and Allison Picone as the Assistant Director for the scope of the Summer Camp season conditional upon satisfactory background checks. Holmes Sr seconded and the vote was approved 3-0.

A meeting is planned next week with the 2013 Camp Director, and a meeting will be set up to review personnel paperwork with Carlson. The candidates left the meeting at 6:55 pm.

Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Further action on the pending policy reviews was deferred to next week.
2. With payment made in full on the 2011 tax lien principal, Selectmen reviewed and approved the previously discussed abatement on parcel 01-074 in the amount of \$1,329.63 on the 2011 tax lien interest. With payment in full on the 2011 tax lien principal, Selectmen also approved the previously discussed abatement on parcel 05-057.001.001 in the amount of \$2,721.76 on the 2011 tax lien interest.
3. Selectmen made several changes and updates to the Memorial Day Program outline and speeches. Selectmen also considered a request from the Red Hat Society to march (and have a car in the parade for those who cannot march). This led to discussion about social groups marching in the parade.

Fire Chief Butler came in to the meeting at 7:45 pm. He discussed the plans for Memorial Day.

4. Carlson shared with the Board a copy of a court case from Charles Black. Mr Black requested the Board review this information related to recent court cases involving junk issues at the Sawyer property on Lyford Drive. Selectmen will further review this information.
5. In follow-up to the discussion last week, Selectmen reviewed an email from Matthew Thomas on the Board's requested input to the 250th Opening Ceremonies. This is primarily an introduction on Friday evening at the Meetinghouse. The 250th events begin on Thursday June 19th and run through Sunday June 22nd.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$19,836.52 and accounts payable manifest \$513,038.42 for the current week dated 23 May 2014. Cordes moved to approve the manifests. Holmes Sr seconded and the vote was approved 3-0.
2. Selectmen reviewed the bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence.
4. Selectmen reviewed the June Newsletter. Some additional items need to be added such as the tax collection hours as we approach the due date.
5. In follow-up to the auction held on April 26, 2014, Cordes moved to sign deeds for auction properties as follows:
 - Parcel 03-037.000.005 to PPM Fremont Holdings 3 LLC,
 - Parcel 03-037.000.007 to PPM Fremont Holdings 7 LLC, and
 - Parcel 03-037.000.009 to Gary J & Margaret M Waters.Holmes Sr seconded and the vote was unanimously approved 3-0. The Board also signed a HUD statement and NH DRA form for the Waters transfer.
6. Selectmen reviewed and signed Land Use Change Taxes for the following parcels:
 - Parcel 03-015.001.081 \$2,142.85 for 91-1 Hall Road
 - Parcel 03-015.001.108 \$2,142.85 for 56 Hall Road

7. Selectmen reviewed and signed an Intent to Cut for parcel 02-090 owned by David Sears.
8. Selectmen reviewed and approved a request from Meredith Bolduc on behalf of the Fremont Universalist Society for use of the Meetinghouse for the Annual Olde Home Day Service. The Society will clean the building on Saturday August 15 and the service will be held on Sunday August 16, 2014.
9. Cordes moved to sign the tax warrant for 2014 first issue bills in the total amount of \$5,386,726. Hunter seconded and the vote was unanimously approved 3-0. Carlson advised that the tax bills were mailed today and are due July 1, 2014. Two volunteers assisted town staff in getting the tax bills folded and stuffed.
10. Selectmen reviewed and signed a Yield Tax Warrant for the 2013 tax year on parcels 01-012, 01-015, and 03-089 in the amount of \$2,988.27 owned by Jacob Donigian.
11. Time permitting, Selectmen will plan to drop by the Police Department training session on Tuesday May 27th to thank them for their service, and acknowledge the events of the past few weeks. The same will be done for the next Fire Department meeting on Monday June 2nd.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be held on Thursday May 29, 2014 at 6:00 pm.

IX. ADJOURNMENT – At 8:45 pm a motion was made by Holmes Sr and seconded by Hunter to adjourn the meeting. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator